



MINUTES of a Meeting of the Burials / New Cemetery Working Group of Costessey Town Council held on Tuesday 8 October 2019 at 8pm at the Costessey Centre, Longwater Lane, Costessey, NR8 5AH.

Present: Cllrs J Amis (Chair), G Dole (voting substitute for M Bedford), L Glover (voting substitute for Cllr T East), S Hannant, S Long (voting substitute for I Alam), P O'Connor; D Burrill; T Laidlaw, H Elias (Clerk)

To elect a Chairman for the Working Group

BC001/19: Cllrs P O' Connor and J Amis were nominated, after which the nomination for Cllr P O'Connor was withdrawn.

RESOLVED to elect Cllr J Amis as Chairman of the Working Group

To receive apologies for absence

BC002/19: Apologies were accepted from Cllrs G Blundell, T East, F Carter and C Mahn.

To receive declarations of interest

BC003/19: Cllr S Hannant declared a non-pecuniary interest in matters regarding the Longwater Lane cemetery, as she lives adjacent to the land acquired.

To receive minutes of the Natural Burials Working Group Meeting of 8 May 2018

BC004/19: The minutes were signed. It was noted that they had already been presented to full Council.

To consider the cemetery extension design in the light of the oil pipe location amendment

BC005/19: An explanation of the land owned by CTC and the plans for the new cemetery extension to date was given. Previously CTC had not considered consecrating any further parts of the cemetery.

BC006/19: Disused oil pipeline: As it would not be possible to inter coffins or ashes along the length of the pipeline, as it is installed at too shallow a depth and the route would be very noticeable, the Designer had amended the plans to include the pipeline and use the route as a pathway leading to the further car park.

BC007/19: Woodland to the right of the drive at Longwater Lane: It had been suggested that the circular path on the design to the north of the drive could provide an area for the scattering of ashes. This would mean that no grants for Exclusive Rights would be issued and that the area would be a general place for scattering with no memorials. It was suggested that it might be possible to build a wall for memorial plaques to be attached, or that memorial plaques could be attached to the seats or structure of the Gazebo, though that had been intended to be constructed as a later phase. It might also be possible to construct an additional building (Waiting Room) to accommodate mourners and families, with room for memorial plaques to be installed

BC008/19: Tree Surveys, Eco survey including a Bat Survey: would be required to accompany planning application documents for the woodland part of the new cemetery. Previous attempts to engage with Easton College had not come to fruition. CTC's Conservation Arborist to be contacted for annual tree audit. **ACTION: Town Clerk**

BC009/19: Land behind (west of) current cemetery: There was a planning condition for an uplift of 50% of any development profit to be paid to SNC for 80 years. Part of the area was grassed in preparation for the extension for traditional coffin burial area, the other was being cultivated

for Miscanthus to generate a small income. It had been suggested that the slope between the fence and the top of the hill could be used for meadow land burial with flat memorial slabs

To consider design & planning application for 10m strip

BC010/19: The 10m strip had planning restriction in relation to burial distances from the fences of properties in Dr Torrens Way. Amendments had been made to the design. Extra rows adjacent to the Breedon gravel path by the fence at the four blocks at the far end by the oil pipe wayleave should be removed to provide a larger gap from the plots and a more uniform appearance. Horizontal grass paths could be inserted in place of plots at every third row to allow easier access to plots for mourners. The 10m strip was the least complicated part of the extension to develop.

RECOMMENDED to full Council that the plans for the 10m strip be accepted and planning permission sought for the 10m strip. To undertake preliminary walk on the woodland area as discussed with a view to it being used for the scattering of ashes.

To agree the date of the next meeting

BC011/19: To be confirmed. **ACTION: Town Clerk**

BC012/19: The meeting closed at 9.02pm

Chair:

Date: